



22nd Biennial International
Congress & Exhibition
3 – 6 September 2017



Registration Form

Register online at <http://www.saafo2017.org.za/registration.asp>

To register, kindly complete **one form per delegate** and email, fax or post it to Turners Conferences

Email: leannea@turnersconferences.co.za, Fax: 031 368 6623, Tel: 031 368 8000

SECTION 1 – DELEGATE INFORMATION

Last name/family name	First name (for badge)	Title: Prof/Dr/Ms/Mrs./Mr.	Country of residence

ACCOMPANYING PERSONS

Tick as required: This is my: Private address Institution address Please fill in the relevant details below

Institution name			
Institution VAT number			
Department			
Contact person's name			
Postal address			
City	State	Post/zip code	
Country	Phone	Mobile	
Email address (Please print)			Fax

*I hereby agree that my contact details can be included on the delegate list for distribution to delegate and exhibitors Yes No

Are you the author of a submitted abstract? If so, please state your abstract number

All meals provided are Halaal. Kosher meals can be arranged at an extra cost (price on application).

Special dietary and other requests:

Dietary	Name	Request	
Other	Name	Request	
SAAFoST member	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Membership no. <input type="text"/>

A – REGISTRATION FEES

Registration fees – South African Rands (ZAR) only (includes VAT at 14%)

Registration category	Code (Office Use)*		No. of persons	Amount in ZAR
	Early Bird Until 09 June 2017	Late From 10 June 2017 onwards		
3-Day member delegate registration	ZAR 5 000.00	ZAR 6 900.00		
3-Day non-member delegate registration	ZAR 7 600.00	ZAR 9 000.00		
**3-Day student delegate registration	ZAR 2 500.00			
Student Day Delegate	ZAR 1010.00			
Please tick day attending	Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	
3-Day retired delegate registration	ZAR 2 500.00			

Day SAAFoST member delegate registration	ZAR 3 500.00	ZAR 4 300.00		
Day non-member delegate registration	ZAR 3 750.00	ZAR 4 600.00		
Please tick day attending	Monday	Tuesday	Wednesday	
Accompanying person (Admission to welcome cocktail party and exhibition)	ZAR 1 750.00			
SOCIAL FUNCTIONS				
Welcome reception **Please note that attendance must be indicated should you wish to be there. Numbers are limited and will be allocated on a first-come, first-serve basis. FULLY BOOKED	Sunday 03 September 2017 Century City Hotel Foyer This is only for registered delegates.	ZAR 0.00		
Gala banquet Numbers will be capped at 300	Tuesday: 05 September 2017	ZAR550.00		
Young Professionals Evening	Monday 04 September 2017	ZAR 170.00		
TOTAL Registration Fees			ZAR	
* SAAFoST member: A SAAFoST member is one in good standing, who has paid all due membership fees by 31 March 2017 .				
** Students: To qualify for the student rate, you must send documentary proof that you are in full time study at a recognized educational institution (a valid student card or letter from your HoD) and this must accompany your registration form, you must also be a SAAFoST student member. If you are employed you do not qualify for a student rate.				
What does the registration fee cover?				
Delegates: Admission to the Scientific Programme, Exhibition, Congress Bag, Final Programme, Certificate of Attendance (where required), Light Lunches, Tea/Coffee Breaks and Welcome Cocktail Party.				
Accompanying person: Admission to the Welcome Cocktail Party and Exhibition. *Please note that your attendance at the Welcome function must be indicated when registering.				
Cancellation policy: The Congress Secretariat must be notified in writing of any cancellations. All approved refunds will be issued after the Congress. An administration fee of ZAR 400.00 will be charged for all cancellations received before 31 May 2017 . Please note that no refunds will be made for cancellations after 31 May 2017 .				
POST- CONGRESS WORKSHOPS				
ILSI Workshop	Thursday 07 September 2017	ZAR 1 710.00		
SAAFoST Sensory Workshop (Discounted rates for delegates who have also attended Congress) FULLY BOOKED	Thursday 07 September 2017	ZAR 1 100.00		
SAAFoST Sensory Workshop (rate for delegates who will only attend this workshop) FULLY BOOKED	Thursday 07 September 2017	ZAR 1 500.00		
B ACCOMMODATION				
HOTEL ACCOMMODATION				
Please indicate your choice of hotel in the box below. * All rates are quoted in South African Rands (ZAR) and are subject to change. Rates include VAT at 14% and 1% Tourism Levy. Details of the congress hotel options and costs can be found on the congress website.				
Accommodation cancellation policy: You may cancel your reservation up to the 02 nd July 2017 with a full refund less an administration fee of ZAR 228.00. Reservations cancelled after the 02 nd July 2017 will attract the following cancellation penalties:				
<ol style="list-style-type: none"> 1. 59 – 31 Days – 50% cancellation fees apply 2. 30 – 0 Days – 100 % cancellation fees apply 				
An amendment fee of ZAR 228.00 applies to all changes made to confirmed reservations. Should you reduce the length of your stay upon arrival at the hotel; the hotel will change cancellation fees for the nights that you will no longer be using.				
For group reservations terms and conditions, these will be outlined in group contracts.				
Rates are per room per night and include either a Continental or English breakfast.				
1st Choice				
2nd Choice				
In the event that my preferred hotels list above are unavailable, please book a hotel	Higher	Similar	Lower	

Arrival date		Departure date		No. of nights			
Indicate room category required: Standard, Deluxe, Superior, etc.							
Please indicate occupancy		Single	Twin	Double	Family		
Name of person with whom you are sharing the room							
Name and age of children (if applicable)							
Special dietary requirements Vegetarian meals, Kosher, Halaal, lactose intolerant, etc.							
Other special requests Non-smoking room, wheelchair accessibility etc.							
For group bookings of ten (10) people or more please email Bruce Rumble: brucer@turnersconferences.co.za							
Full payment is required with this application in order to confirm the reservation. All incidentals to be settled directly with the hotel on departure.							
Hotel deposit				ZAR			
C AIRPORT TRANSFERS							
If you would like to book transfers between Cape Town International Airport and the appointed accommodation in the city centre, please fill out the details below. A pre-booked and pre-paid transfer costs R355.00 per person, one way . Transfers not paid in full by 10 August 2017 , will be cancelled automatically. These will need to be re-booked with full payment to secure the services.							
Date of transfer	Pick up	Pick up time	Flight number	Flight arrival or departure time	Drop off point	No. of people	Cost
	Cape Town Int. Airport						ZAR
					Cape Town Int. Airport		ZAR
Transfer Total						ZAR	
Airport arrival information: On arrival at Cape Town International Airport; collect your luggage and proceed to the main arrivals hall. Look out for a representative who will be holding a board with your name on it. Should you encounter problems locating the Meet and Greet representative; please call the contact numbers available on your transfer voucher.							
D EXCURSION PROGRAMME							
Please select the tour of your choice from the website and complete the tour booking section. A deposit of 20% of the total tour value is required within 14 days of booking to confirm the tour reservation. The balance of the tour price must reach Turners Conferences 45 days prior to the tour departure date. Any tours booked within 45 days of the departure date must be paid in full immediately. The balance of the tour price must reach Turners Conferences before 18 July 2017 . Full payment is due immediately for bookings made after 18 July 2017.							
Excursion name		Date of tour	Cost per person	No. of people	Cost		
					ZAR		
					ZAR		
					ZAR		
Excursion Total						ZAR	
Special notes: (Sharing partner, dietary requirements, etc):							
All tours are subject to Turners and their appointed tour operators' terms and conditions. Once confirmed, tours will be subject to a cancellation fee if cancelled before 3 July 2017 . No refunds will be made for cancellations received after 3 August 2017 .							
Cancellation fees: Refunds will be permitted for bookings cancelled within the following time periods, prior to departure: More than 90 Days: Full refund less R228.00 administration fee per tour 90 Days & 60 Days: Full tour price less 20% 60 Days & 30 Days: Full tour price less 50% 30 Days & 0 Days: No refund							
An amendment fee of R228.00 applies to all changes made to confirmed reservations. The above conditions apply unless otherwise specified in writing.							
TOTAL AMOUNT PAYABLE: (Use this section to summarize your requirements and calculate the total of your payments due)							
Sections				Sub totals		ZAR Amount	
A Registration fees						ZAR	
B Accommodation deposit						ZAR	
C Airport transfers						ZAR	
D Excursions						ZAR	

TOTAL ZAR

PAYMENT DETAILS

Please enter **X** in the appropriate box

Option 1 Bank transfer	You must specify your name and the name of the conference on your bank transfer. Forward to: Turners Conferences and Conventions Pty Ltd.-SAAFoST First National Bank Account No. 62374322809 Branch - Durban Main Branch 221426 Swift No. FIRNZAJJ762 (Please fax a copy of your transfer to Turners). Final date for bank transfer payments will be the 28 August 2017. When processing your payment by bank draft please allow additional funds to cover bank charges. If short payments are received they will be for your account.
Option 2 Credit card	Please complete the following authorization for Congress organizers to debit your credit card.

I, the undersigned, do hereby authorize Turners Conferences to debit my credit card for the following amounts: (please fax a copy of the front and back of your credit card to Turners)

Registration fees plus accommodation deposit plus tours plus airport transfers TOTAL	ZAR						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Credit Card Type X</td> <td style="width: 15%; text-align: center;">Master</td> <td style="width: 15%; text-align: center;">Visa</td> <td style="width: 15%; text-align: center;">Diners</td> <td style="width: 30%; text-align: center;">Amex</td> </tr> </table>	Credit Card Type X	Master	Visa	Diners	Amex		
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<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Credit card number</td> <td style="width: 40%;">Expiry date</td> </tr> <tr> <td>Cardholder's name</td> <td>3 Digit no. on reverse side where applicable</td> </tr> <tr> <td>Cardholder's signature</td> <td>Date of signature</td> </tr> </table>	Credit card number	Expiry date	Cardholder's name	3 Digit no. on reverse side where applicable	Cardholder's signature	Date of signature	
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